

*New Durham Planning Board Meeting*

*November 15, 2016*

*Approved*

**NEW DURHAM PLANNING BOARD**

**New Durham Town Hall**

**November 15, 2016, 7:00p.m.**

**Present**

Scott Drummey, chairman

Bob Craycraft - absent

David Swenson

Dot Veisel

Terry Chabot

**Also Present:**

Laura Zuzgo, Administrative Assistant

**Call to Order**

Chair Drummey called the meeting to order at 7:03p.m.

**Public Comment**

Peter Varney, Building Inspector/Code Enforcement Officer, stated there is an increasing problem with detached/accessory buildings and stated they are running business as "Air B& B", aka bed and breakfast. He is working with the Department of Revenue to address room and meals tax, noting the Town has no regulations at this point. Chair Drummey stated the Board is planning to address the issue this year. The NH RSA regarding this use was discussed and agreed that the use falls under the law. Selectman Swenson advised finding the obligations for notification. Mr. Varney stated he is awaiting a response from DRA, noting there has been a lot of complaints.

**Appointment**

**Selectman Swenson made a motion to appoint Jeff Allard as an alternate member of the Planning Board. Ms. Chabot seconded the motion. The motion passed 4-0.**

**Selectman Swenson made an amendment to the motion to appoint Jeff Allard for a three-year term. Ms. Chabot seconded the amendment. Amendment passed. Amended motion passed. The motion passed 4-0.**

**CIP Report**

Ms. Veisel stated there was a new format for developing the Capital Improvement Committee's report and explained the process used for rating capital improvements funding requests. The score rating summary was reviewed and discussed. There was discussion of the lease purchase changes that were suggested by the CIP. Chair Drummey asked if the CIP has a way of prioritizing purchases. Selectman Swenson clarified the CIP recommendations do not adhere to the Master Plan; this year's process used by the CIP, contrary to the committee's, essentially create policy due

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to not funding services; the recommendations were made without the entire committee reviewing or approving the final version. Selectman Swenson stated he isn't opposed to the report but the process it was developed and the long-term implications. Chair Drummey clarified changes were made to the report after a vote by the committee. Ms. Viesel explained the edits she requested and to her knowledge no edits were made after the final vote. Selectman Anthes explained the changes made after the vote and the committee agreed to the changes. There was further discussion of lease purchase, rental and contracting. Selectman Anthes gave further explanation of how the CIP report was developed. Chair Drummey suggested Town Administrator Kinmond's report be included for reference. Mr. Allard stated he is seeing a big change recommended from the CIP and questioned how much public input was involved in the process. Chair Drummey noted that at the public forums there wasn't a single comment about reducing the Highway Department but more support for maintaining services.

Chair Drummy presented a draft statement regarding the CIP report, suggesting amendments be made to it: The Planning Board understands the rational for alternate funding sources for vehicles and equipments, but feels it is necessary to provide detailed analysis that shows the cost benefit of such funding sources before the Town commits to them.

**Chair Drummey made a motion that the Planning Board approves the document with the following comment: The Planning Board understands the rational for alternate funding sources for vehicles and equipments, but feels it is necessary to provide detailed analysis that shows the cost benefit of such funding sources before the Town commits to them. Motion failed for lack of second.**

Input during the discussion indicated that the CIP would not be meeting again. There was further discussion of whether the Planning Board should make accept the report or just issue a statement regarding the report until further review. The board concurred to delay action on the CIP report and schedule a workshop for November 29, 2016 at 8:15a.m.

**Watershed District Ordinance**

Jeff Allard stated there were significant revisions to the draft document. Paul Raslavicus, gave a summary of the changes and these were reviewed and discussed. There was discussion of the clear-cut boundaries and allowances. It was agreed to consult with the Town Forester prior to the next board meeting.

**Approval of Minutes**

Postponed to the next meeting.

**Correspondence**

Notice from Ron Gehl: the Moose Mountain Conservation Annual Mixer at the Wakefield Opera House, Saturday, December 3, 8:00a.m.-12noon.

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**Future Meeting**

December 6, 2016, 7:00p.m.

**Adjourn**

**Selectman Swenson made a motion to adjourn. Ms. Chabot seconded the motion. Motion passed.**

The meeting was adjourned at 9:45p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary